

NOTICE OF MEETING

NOTICE is hereby given that the Annual General Meeting of Marriott Support Services will be held at 1 Arthur Street, Hughesdale VIC on Thursday, 23rd November 2023, commencing at 4:30pm.

BUSINESS:

1. To confirm the Minutes of the Annual General Meeting held on 24 November 2022.
2. To receive from the Board a report on the affairs of Marriott Support Services, together with the duly audited Financial Statements for the year ended 30th June 2023.
3. To elect 2 directors – Brendan Boyd; and Mark Bennetts who is eligible for one further term. (Stephen Creese and Ken Latchford have retired from the Board).

[Note: In accordance with Rule 6.6 of the Constitution, there shall only be an election for Directors if there is a vacancy to be filled. A person is eligible to stand for election if the person is:

- a) a retiring director*
 - b) nominated by the Nominations Committee or*
 - c) A Member and is nominated by means of a written nomination signed by two Members and lodged with the Secretary by 30th September of the year in which the vacancy arises together with a consent to the nomination signed by the Member and has demonstrated appropriate fitness and propriety to the Nominations Committee.]*
4. To confirm the appointment of McPhail & Partners as Auditors.
 5. To transact any other business which may properly be brought before the meeting.

PROXIES:

Each member of Marriott Support Services is entitled to appoint another member or another person as their proxy to attend, vote and speak on their behalf. The appointment of a proxy must be in writing and signed by the member making the appointment. The member appointing the proxy may give specific directions as to how the proxy is to vote on their behalf, otherwise the proxy may vote on behalf of the member as the proxy thinks fit.

To be valid a form appointing a proxy must be received by Marriott Support Services no later than 48 hours before the commencement of the meeting and may be scanned and emailed to admin@marriott.org.au, faxed to the Company on (03) 9947 1154 or mailed to the Company at 15a/56 Keys Road Cheltenham VIC 3192. Without limiting the manner in which a form of proxy may lawfully be given, please use the 2023 AGM Appointment of Proxy form if you wish to appoint a proxy.

PLEASE CONFIRM ATTENDANCE

It would be greatly appreciated if you **could please notify us of your intention to attend the AGM before Thursday the 16th of November 2023**. You can do this via any of the following methods:

- Call Julia Woodgate on 03 9947 1117 and provide the details on the Attendance Form.
- Send a confirmation email to admin@marriott.org.au either attaching a completed Attendance Form or providing the details on the Attendance Form
- Returning your Attendance Form by mail to 15a/56 Keys Road, Cheltenham VIC 3192

By order of the Board



Mark Mannix
Company Secretary
16th October 2023