

**HEAD OFFICE** 

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8th October 2021

Dear Members of Marriott,

## 2021 Annual General Meeting

Because of the continuing uncertainties associated with the COVID-19 pandemic and consequent government restrictions on public gatherings we will again need to hold our Annual General Meeting virtually this year.

The meeting will be held at 3:00 p.m. on Thursday 18<sup>th</sup> November 2021 through a combination of a Zoom video conference and teleconference arrangements. This meeting will be confined to the formalities such as presenting the annual report and accounts and election of directors -please see the Notice of Meeting attached- and will not be the broader community event that we usually hold.

Rest assured, however, that as soon as circumstances permit, we will hold a live meeting to which all our members, clients, carers and members of the broader Marriott family will be invited. In the meantime, we are making alternative arrangements for the presentation of volunteer and staff awards which is usually a feature of the AGM.

As set out in the Explanatory Memorandum accompanying the Notice of Meeting we are proposing some amendments to our Constitution to facilitate the holding of meetings through the use of virtual technology. This follows and is made necessary by recent amendments to the Corporations Act. We are also seeking to clarify our ability to assist other disabled and disadvantaged people as an ancillary outcome in performing our main function of enabling the lives of people living with disability, as well as to correct some identified errors following a review of the Constitution.

The meeting documents including the Directors' and Financial Reports for the year ending 30 June 2021, the Minutes of the 2020 AGM and a mark-up of the existing Constitution to show the proposed changes are available to members and interested persons by clicking on this link <a href="https://www.marriott.org.au/">https://www.marriott.org.au/</a>. Alternatively, if you request hard copies of these documents they will be sent by mail to your nominated address.

May I encourage those who have not yet renewed their membership to do so by completing the attached membership form and also to consider making a tax-deductible donation to Marriott at the same time.

I look forward to your participation in this year's AGM and also meeting with you again in person as soon as it is both safe and permissible to do so.

In closing it would greatly assist us in the conduct of the meeting if you would complete and return the attached Attendance Form.

Yours sincerely,

Stephen Creese

Chair

## Attachments:

 Notice of Meeting and Explanatory Memorandum re Constitutional changes, Proxy Form, AGM Attendance Form and Membership Renewal Form