

MARRIOTT SUPPORT SERVICES STATEMENT

CODE OF CONDUCT

TO ACT ETHICALLY HONESTLY AND WITH INTEGRITY

To undertake business with integrity and in manner that promotes doing what is right.

MSS Expects

- You to behave honestly, openly and with impartiality and integrity
- You to carry out your role to the best of your abilities
- You to support workplace diversity through respect without tolerance of discrimination or harassment.
- You to treat others in the workplace fairly and with respect
- You to accept responsibility and accountability for your actions.
- You to abide by company policies and procedures at all times
- You to comply with all applicable legislative regulatory and statutory requirements
- You to follow any lawful and reasonable directions given by management
- You to promote positive values within the community
- You to be open to new ideas and celebrate diversity

- You to ensure the privacy of our people and stakeholders is observed and respected
- You to identify monitor and respond to clients' needs expectations and levels of satisfaction
- You to commit to a culture of continual improvement
- You to encourage employees to speak up against unethical behaviors.

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Dan Romanis CEO Marriott Support Services May 2017